



# Student Handbook

Mrs. Cameron & Ms. Feyen

2023-2024

Please return this handbook to Ms. Feyen with your signatures below. The handbook will then be given back to you to keep for your reference.

I have received, read, and understand the handbook.

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Welcome to Cornwall Central Middle School! We are delighted to have you on our team this year. Ms. Feyen will be your teacher for Math/Science. Mrs. Cameron will be your teacher for and English Language Arts (ELA)/ Social Studies. The following handbook contains our team's expectations and policies.

### Our Classroom Expectations:

1. Be prompt: Be on time to class.
2. Be prepared: Bring all required materials to class.
3. Be productive: Complete and hand-in assignments on time. Keep your desk and locker organized.
4. Be positive: A positive attitude goes a long way!
5. Be respectful: Treat your classmates, teachers, and school staff the way you would like to be treated.

### Homework Policy:

Students are responsible for writing their homework assignments for each subject in their planner at the beginning of class each day.

Students are encouraged to use their planner as a checklist when completing their homework assignments at home or during FLEX.

ELA and Math homework will be assigned every night (except for most Fridays). These assignments will include practice of concepts we are currently working on in class and/or a review of previously learned skills, as well as reading assignments in class novels. Students are expected to give each assignment their best effort and show all their work when needed. Science and Social Studies homework, including written or reading assignments, will be given most nights and will be due the next time that class meets. Additionally, students may be asked to finish an assignment started during class for homework.

Studying for quizzes or working on projects will also be part of student homework on an as needed basis.

Most often, homework for all classes will be checked for completion and we will go over it together as a class the next day. Students will have the opportunity to correct their work and ask questions as needed. On some occasions, homework assignments will be collected and graded, but students will be made aware of this ahead of time.

Incomplete homework is a priority for FLEX on the same day. Students who complete all of their homework for all their subjects for the entire week will get to participate in a reward activity that Friday during FLEX. This may include watching a movie, extra outdoor recess time, games, and similar activities. Additionally, at the end of each quarter, any students who have missed 3 or less homework assignments for all subject areas will receive a ticket to redeem on one of that quarter's mystery reward options.

Students who still have outstanding homework assignments from the week will have to make up their work during this time instead of participating in the activity. Assistance will be provided for students to successfully complete their work.

### Grades:

Grades from all assignments will be averaged equally.

### Tests/Quizzes:

There will be quizzes throughout a math chapter and a science unit along with a test at the end of each chapter or unit. Quizzes in ELA and SS will include review of vocabulary and subject area skills, as well as reading comprehension. Quizzes and tests for all subjects will be announced in advance and all topics will be reviewed prior to any assessment. Guidance on which material to study will also be provided. If a student is absent on the day of a test or quiz, they should be prepared to take it on the day they return.

### Projects:

Students will be responsible for completing projects and STEM activities throughout the year. This is a chance for students to showcase their critical thinking skills and creativity.

### Absent Work:

Students are required to make up the work they miss during an absence. They will need to check their mailbox for any work they may have missed. It is their responsibility to show the teacher the completed work once they have finished it. Students have the same number of days as they were absent to complete the work they missed.

Lockers/Desks: Students have a desk in their homeroom and a locker. This is where they will keep their belongings. However, when students switch classes they will be sharing a desktop with another student on our team. Students are not to touch any of the belongings in this desk.

### Bathroom Use:

Students will be permitted to go to the bathroom using a pass system. Bathroom use is discouraged during a lesson, unless it is an emergency.

### Communication:

Home to school and school to home communication is extremely important for success. The following methods will be used for ongoing communication throughout the school year:

#### *-Team Newsletter*

Each Friday we will email home a team newsletter with information about the upcoming week; such as topics of study, quiz dates, and other important reminders.

#### *-Parent Portal*

All grades will be displayed on the parent portal, but students will also be bringing home their graded assignments. Students should be showing their parents their graded assignments when they bring them home in their home folder. Grades of 65 or below will require a parent signature and need to be returned to school.

### Contact Information:

There are a few ways to contact us with a question or concern.

1. By email: [lfeyen@cornwallschools.com](mailto:lfeyen@cornwallschools.com)  
[scameron@cornwallschools.com](mailto:scameron@cornwallschools.com)
2. By phone: Call (845) 534-8009 x 4000 and ask to leave a message.
3. Write a note in your child's planner.

Our ultimate goal is to work with students and parents to foster student independence and success in 5<sup>th</sup> Grade.

We are looking forward to a wonderful school year!